

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF OKLAHOMA

**NOTICE OF PROPOSED AMENDMENTS, ADDITIONS AND REVISIONS TO THE
FEDERAL RULES OF BANKRUPTCY PROCEDURE AND OFFICIAL FORMS,
EFFECTIVE DECEMBER 1, 2003**

Notice is hereby given that changes to the Federal Rules of Bankruptcy Procedures are due to take effect **December 1, 2003**, barring congressional action to reject, modify or defer these rule changes. This document points out only some, not all, of the changes in the FRBP and Forms. All of the changes as proposed may be found at www.uscourts.gov/rules/newrules6.html.

Privacy Rules

- Rules and forms have been changed to allow the use of the last four digits of the Social Security number in captions and forms filed in a case. It is the responsibility of the filer to redact the information no longer required by the FRBP and revised forms.
- Debtors will be required to submit (not file) with the Court, a verified statement of the debtor's full Social Security number (new Official Form 21). This document will be maintained by the Clerk, but it will not be a part of the official file and will not be a public record.
- The Court will use the full Social Security number in its computer system, but users of the system outside the Court will be able to see only the last four digits of the Social Security number. Users will be able to input and search on all nine digits of the Social Security number, but all screens will display only the last four digits.
- Bankruptcy petition preparers are still required to disclose the entire Social Security number of the individual who prepares the document. Notation is made "(Required by 11 U.S.C. § 110(c).)"

Other Changes

- Rules have been changed which effect eligibility for bankruptcy relief for certain organizations.
- Corporate disclosure requirements have been added for parties in adversary proceedings.
- Official forms have been changed to no longer require full financial account numbers and names of minors and other dependents.

Notice is further given that the clerk is not responsible for redacting Social Security numbers or other personal data identifiers from documents filed with the Court. This responsibility rests completely with the filer of the document. Accordingly, the United States trustee, case and standing trustees and attorneys practicing in this Court should review notices, reports and other materials prepared by their offices, whether in paper or electronic form, which will become part of the official case file, to ensure that personal identifiers no longer required are not included in such submissions. Documents filed with the Court will not be returned for redaction and will become part of the public record.

Date: October 20, 2003

Michael L. Williams
Clerk of Court